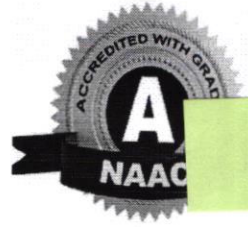




Subharti Institute of Technology and Engineering
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Ref: SITE/EE/BOS/2019/JULY/

Date: 24/06/2019

DEPARTMENT OF ENVIRONMENTAL ENGINEERING

Notice

BOS Agenda

A meeting of the BOS is scheduled on 05th July 2019 at 10:00 am in the office of the Head of Department, EE to discuss the following agenda.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 28 Dec 2018 (As per Annexure-1)
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 28 Dec 2018 (As per Annexure-2)
3. **Agenda Item No. 3:** To consider and upgradation of syllabus for M.Tech programme (As per Annexure-3).
4. **Agenda Item No. 4:** To examine feedback analysis for the M.Tech programme for the year 2018-19 (As per Annexure-4).
5. **Agenda Item No. 5:** To consider and approve Board of Examiners for theory and practical examination for the M.Tech programme (As per Annexure-5).

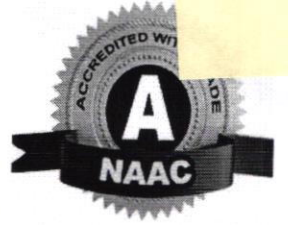
Copy to: All faculty members of EE


HOD

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Ref: SITE/EE/BOS/2019/JULY/

Date: 06/07/2019

DEPARTMENT OF ENVIRONMENTAL ENGINEERING
Minutes for Meeting of Board of Studies held on 05 July 2019 in HoD Office

Member present

- | | | | |
|------------------------|---|-----------------|--|
| 1. Dr. Mukesh Ruhela | - | Chairman | |
| 2. Dr. Rakesh Bhutiani | - | External Member | |
| 3. Mr. Rahul Bhardwaj | - | External Member | |
| 4. Dr. Sweta Bhardwaj | - | Member | |

Dr. Mukesh Ruhela HoD, Department of Environmental Engineering Chaired meeting and welcomed all the members to the meeting after brief introduction agenda items listed were taken up for discussion and the following resolution were passes.

- 1.) **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 28 Dec 2018 (As per Annexure-1)

The member confirmed the minutes

- 2.) **Item No. 2:** To report action taken on the minutes of Board of Studies held on 28 Dec 2018 (As per Annexure-2)

The members noted the action taken

- 3.) **Agenda Item No. 3:** To consider and approve the upgraded syllabus for M.Tech (As per Annexure 3 Evaluation scheme)

The member confirmed the minutes

- 4.) **Agenda Item No. 4:** To examine feedback analysis for the M.Tech programme for the year 2018-19 (As per Annexure-4).

The members noted the feedback analysis and approved the action taken on the feedback.

- 5.) **Agenda Item No. 5:** To consider and approve Board of Examiners for theory and practical examination for them. M. Tech programme. As per Annexure-4).

Approved and recommended to COE

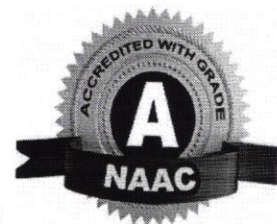
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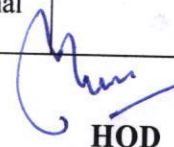
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Date: 22/12/2019

ACTION TAKEN REPORT

A meeting of Board of Studies was held on 05/07/2019 at 10:00 AM in the office of the HoD Environmental Engineering.

SN	Agenda taken	Decision	Outcome/Result
1	confirm the minutes of the Board of Studies meeting held on 05/07/2019.	The member confirmed the minutes	
2	To report action taken on the minutes of Board of Studies held on 05/07/2019 (As per Annexure-2)	The members noted the action taken	
3	To consider and preparation of evaluation scheme and upgraded the Syllabus for M.Tech.	The members agree for the syllabus design for consideration of the department of environment engineering. The matter regarding the implementation of scheme from academic year 2019-20 was also discussed and it was decided that the new scheme from the academic year implemented from M.Tech 1 st SEM and M.Tech 3 rd SEM	Worked on preparing of CBCS Curricula as per AICTE.
4	To examine feedback analysis for the M.Tech programme for the year 2019-20	The members planning to analyze the feedback forms filled by the students and analyzed all the data comparatively	Feedback analysis done
5	To consider and approve Board of Examiners for theory and practical examination for them. M. Tech programme	It was decided that as per the past practice, the theory papers of M.Tech should be prepared by internal and external examiner jointly. It was pointed out that without the permission of Chairman of BOS, the COE should not modify the name of internal or external paper setter.	Board of Examiners for theory and practical examination approved by COE


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